



Appendix three – Licence holder obligations

List of self-reporting or compliance obligations imposed on firearms licence holders

- Notify the Registry of changes in details:
 - residential address of licence holders within seven days of the change
 - firearm safe-keeping address or arrangements within 14 days of the change
 - any particulars stated in the firearms licence (for example, the name of the licence holder) within 14 days of the change
 - genuine reason (including the removal of a genuine reason or the inclusion of additional genuine reason) within 14 days of the change.
- Take all reasonable precautions to ensure that firearms:
 - are kept in appropriate, secured safe-keeping facilities
 - are not stolen or lost
 - do not come into the possession of a person who is not authorised to possess the firearm.
- Advise the Registry of:
 - any loss or theft of firearms, including the date, circumstances and other particulars of the incident, within seven days of the incident
 - any acquisition or supply of firearms and the particulars of such transaction (including date of transaction; name, address and licence/permit of the other party; sufficient detail to identify the firearm involved; and identifying number of any spare barrel for the firearm) within seven days of the transaction
 - the fact that the licence holder has become a permanent resident of another state or territory within 14 days of moving interstate.
- Produce firearm for inspection by a police officer at any reasonable time when requested.
- Provide any supporting documentation if required by the Registry.